

**Wotton Lawn Gym Relocation Working Group**  
22<sup>nd</sup> October 2024 Via MS Teams  
**NOTES(not approved)**  
Chair/notes: Kyra Boon

<b>Present</b>	
Kyra Boon, Becky Anstis, Lloyd Andrews, Steve Ireland	
<b>Apologies</b>	
Kerry Jones, James Wright	
<b>1. Governance</b>	
<b>1.1 Purpose of Group</b>	
<p>This group was arranged to review the practicalities of any proposed option, scope of works, dependencies and timescales. Membership would need to be reviewed.</p>	
<b>2. Work Stream updates</b>	
<p>2.1 Approvals. The Maxwell Suite went to the September Capital Management Group (CMG) and was not fully approved as a project pending discussions about the gym and evacuation. This meeting was set to take forward any specific gym elements, thus keeping the Maxwell Suite project group and the Gym group separate. Since the setting of the meeting wider concerns have been raised about the use of the gym and a briefing note circulated by James Wright will be discussed at CMG tomorrow (23.10).</p> <p>2.2 Design To aid some of the proposals Kyra had arranged a structural engineer to visit site 24.10. Lloyd confirmed this was okay with discretion. This is to review the loading of the current Mental Health Act admin room and the corridor walls in Therapy. Lloyd had kindly provided machine details.</p> <p>2.3 Stakeholder engagement Lloyd asked that Jane Robinson as OT lead had not been engaged at all so far and would need including to any discussions about design. Becky expressed her disappointment that neither herself or the ward managers had up to this point been engaged in the process and was not aware of the proposals of where the gym elements could be relocated to or the impact that would have on the wider hospital.</p>	
<b>3. Financial</b>	
tbc	
<b>4. Programme</b>	
tbc	
<b>5. Risk</b>	
tbc	
<b>6. General items</b>	
6.1	Any Other Business

	All agreed to pause pending outcome of CMG 23.10.2024.	
6.2	Date and of Next Meeting(s) All on MS Teams	tbc