

OUTLINE PROJECT BRIEF

DRAFT 1.0

PROJECT TITLE	Maxwell Suite Refurbishment
CLIENT	Gloucestershire Health & Care NHS Foundation Trust
PROJECT SPONSOR	Kerry Jones
CAPITAL DELIVERY MANAGER	Kyra Boon
GOAL	
<p>Refurbish the Maxwell Suite to meet the needs of all stakeholders, whilst keeping the unit operational.</p>	
OBJECTIVES	
<p>Project Objectives</p> <ul style="list-style-type: none"> • Provide a 3 room admission Maxwell Suite with improvements in: <ul style="list-style-type: none"> ○ the room relationships and to reduce wasted space, ○ acoustics for staff confidentiality and detainee experience, ○ general robustness of fixtures and fittings to enable fewer maintenance issues and easier cleaning, ○ access to staff welfare when unit operational, ○ detainee access to shower facilities and improving their dignity and experience • Ensure a layout that is flexible for the future. • Maintain access to the unit throughout the refurbishment 	

APPROACH/ OUTLINE PROGRAMME

800k outlined in this financial year. Possible paper to August CMG.

SCOPE (any specific inclusions/ exclusions)

Option discussed in June CMG - scope out using the gym area for a new suite, with shared entrance and back office functions with a future (unfunded at this stage) development on the current Maxwell Suite footprint. Transfer activity to new suite once complete.

CONSTRAINTS

Quality - Shape of gym and link to current Maxwell Suite, gym build structure
Cost – 800k allocated in this year.
Time – To be spent in this year.

DEPENDENCIES

None identified.

RESOURCE REQUIREMENTS

Will require a committed Project Board and Team to help meet programme.

RISK

- Spend in this year
- No discussions with Therapies regarding use of gym and any replacement needed yet

Project Sponsor Approval:



with you, for you



Gloucestershire Health and Care
NHS Foundation Trust

Date: